

Joining Colwall CofE Primary School

Thank you for your interest in joining our school.

We are one-form entry primary school, nestled on the side of the Malvern Hills, and easily accessible from Ledbury and Malvern.

Enclosed in this pack is, hopefully, everything that you will need to start your journey with us, from initial application to becoming fully enrolled as a member of our school family.

If you need any further information or advice, please contact the school office and we will be delighted to help you.

With best wishes,
Mrs Gina Harrison
Head Teacher



How do I start the application process?

Depending on your current situation, the application process is slightly different.

1. If your child is due to start Reception class in September, there is an online application through the Local Authority. Please contact us for the web link if needed.
2. If your child is currently in another Primary School, we will need a completed In-Year Transfer form. Please contact us and we will be happy to give you a copy.
3. If your child is of Primary School age, but currently home-schooled, we will be able to inform the Local Authority that your child is starting with us, please contact us to discuss.



Why choose Colwall?

Our school ethos and values

The ultimate aim for our school is that it will not only be a place of great learning, but a place of great happiness where each child is understood, encouraged and motivated to develop lifelong learning skills in preparation for the future.

We place a strong emphasis on engaging learners and inspiring them to experience more, and therefore achieve more. This forms the heart of our school purpose, and is shown through our motto: 'Sparkling Curiosity, Unleashing Potential'.

We believe that all children have a light inside of them, one which if nourished and ignited, will shine brightly for all to see. This forms the basis of our Vision Statement, where we encourage all learners to 'Let your Light Shine': Matthew 5:16.

We encourage this vision by:

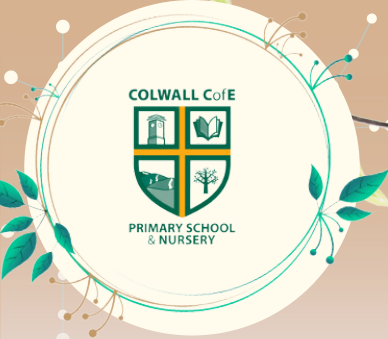
- Opening children's eyes to a brighter future, fostering curiosity and showing them what they can achieve through creativity, drive and excellence.
- Working together to nurture and inspire, giving the children the confidence and ambition to meet future challenges.



Our Mission Statement

At Colwall CofE Primary School and Nursery, we have one main aim:

To grow and inspire a community of life-long learners, who will care for each other, who will challenge themselves every day and who will achieve more than they thought possible.



The Enrolment Process

Contact
the School
Office to
arrange a
tour

Complete
the
admission
forms

Return all
forms to
School
Office

Arrange a
start date
at Colwall

Our Admission Pack

In addition to the formal application forms required, we also have a selection of admission forms which will need to be completed and returned to the school office prior to being offered a start date with us.

Forms to be returned

- Colwall Admission form
- GDPR Parental Consent form
- First Aid/Medical Consent form
- E-Safety code of conduct
- Home School Agreement
- Travel and Transport Plan
- Seesaw Consent form
- School Milk (if required)

For your reference

- Safeguarding Leaflet
- Data Handling and Privacy Notice
- Attendance Leaflet
- Relationships Education
- Uniform information
- School Lunch information
- ParentPay information



Preparing to start

Uniform

Our school uniform is available from Trutex directly or from Club Sport in Ledbury.

Alternatively, plain tops (bottle green or white) without the school logo can be purchased from a range of shops.

We recommend that all children wear comfortable black school shoes or black trainers to allow them to be as active as possible during play times.



School Lunches

Once we have organised a start date, you will be able to order school lunches by speaking to the School Office. These are then booked online weekly, before midnight on Wednesday for the following week.

Ordering and payment log in details will be provided once you have joined us.

Arriving on your first day

We know how it will feel to arrive at school on the first day, so that is why we make special arrangements to ensure that it can be as easy and comfortable as possible.

Once you arrive at the School Office, we will take you down to your classroom and introduce you to a buddy for the day. They will look after you, show you around and keep you company - but it won't be long before you have lots of people in the classroom to get to know.





A smooth transition

Choosing a school for your child is a tough decision, so that's why we aim to make it as easy as possible. We are on hand to help guide you every step of the way, no question is too silly or small.

Initial tour of the School

We will be delighted to show you around our lovely school building. We are very lucky to have a new, modern building (which we moved into in January 2018). The classrooms are very spacious and we have a beautiful library area in the heart of the school.

On the tour you will be shown around by the Headteacher or another member of our leadership team.



Introducing the Class Teacher

During your initial tour, we will do our best to introduce you to your child's new class teacher. They will be able to answer any of your class based questions, and are happy to speak to you at a later date if you still would like to find out more about the class.

They will also make contact with you after your child has started with us to let you know how they are getting on. If you start with us at the start of an academic year in September, we also run 'Meet the Teacher' sessions with key information about the year to come.



Support during application and enrolment

Should you require any assistance during the application and enrolment process, please contact the school office on admin@colwall.hereford.sch.uk or 01684 540532.

Whilst we will be able to answer most questions immediately, if you have a more specific query, we will direct this to the member of staff responsible for that area in school and they will be in contact.

We can't wait to welcome you to our school family.

